



PARISH LIAISON MEETING

Wednesday 21 October 2015 at 7.00 pm

Council Chamber, Ryedale House, Malton

TEA AND COFFEE FROM 6:30

MEETING STARTS AT 7PM

AGENDA ITEMS: APPROX DURATION 1 HOUR 30 MINS

8:30-9 INFORMAL NETWORKING SESSION

Agenda

- 1 **Welcome**
- 2 **Emergency Evacuation Procedure**
The Chairman to inform Members of the Public of the emergency evacuation procedure.
- 3 **Minutes of the Last meeting of the Parish Liaison held on 10 June 2015** (Pages 3 - 6)
- 4 **Matters Arising**
- 5 **What is Parish Liaison?** (Pages 7 - 8)
Beckie Bennett, Head of Environment, Streetscene and Facilities.
- 6 **CAVCA (Coast & Vale Community Action)**
Sarah Sissons, Community Health Enabler, CAVCA.

- 7 **An update on the IER (Individual Electoral Registration) process**
Simon Copley, Democratic Services Manager
- 8 **North Yorkshire Fire & Rescue Service - Fire Cover Review**
 - Simon Wall, Brigade Chair
 - Danny Westmoreland, District Manager
- 9 **An update from North Yorkshire County Council**
 - Changes in highways and transportation
 - Parish Portal
 - Data North Yorkshire
 - Gritting
- 10 **An update on Devolution and Combined Authorities**
Janet Waggott, Chief Executive
- 11 **Questions and Comments from the floor**
- 12 **Any other business**
- 13 **Date of next meeting**

Parish Liaison Meeting

Held at Council Chamber, Ryedale House, Malton
on Wednesday 10 June 2015

Present

Councillors Acomb, Paul Andrews, Farnell, Maud, Raper and Wainwright

In Attendance

Beckie Bennett, Bridget Skaife, Faye Snowden

Neil Irving (North Yorkshire County Council), Richard Marr (North Yorkshire County Council), Nicola Moorcroft (Yorkshire Local Councils Association), Richard Owens (North Yorkshire County Council), and Simon Wall (North Yorkshire Fire Brigade Union).

Minutes

45 Welcome

The Chairman welcomed representatives to the meeting and appropriate introductions were made.

Apologies from Chief Executive and Leader of the Council due to attending another commitment

46 Emergency Evacuation Procedure

The Chairman informed Members of the Public of the emergency evacuation procedure.

47 Minutes of the Last meeting of the Parish Liaison held on 22 October 2014

The minutes of the last Parish Liaison meeting held on the 22 October 2014 were presented.

Resolved

That the minutes of the last Parish Liaison meeting held on the 22 October 2014 be approved and signed by the Chairman as an accurate record.

48 Matters Arising

There were no matters arising

49 **A presentation on the Transparency Code for Smaller Authorities**

A presentation was given by Nicola Moorcroft – Local Councils Officer at Yorkshire Local Councils Association. The presentation included a brief overview on the Transparency Code for Smaller Authorities.

The Smaller Authorities (Transparency Requirements) (England) Regulations 2015/494, which came into force on 1 April 2015, will make The Transparency Code for Smaller Authorities, issued in December 2014, mandatory for Town and Parish Councils (not parish meetings) and, with a turnover not exceeding £25,000, by 1 July 2015.

The Code requires publication of the comprehensive list of documents and information (set out in the code) on a website which must be available to the public free of charge.

The full code can be found at:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/388541/Transparency_Code_for_Smaller_Authorities.pdf

RDC are currently working on offering any Parish or Town Council who do not have a website the option to send the information electronically for uploading onto the parish section of RDC's website – further details will be sent out very shortly.

50 **A presentation on the Fire Cover Review being carried out by the North Yorkshire Fire and Rescue Services.**

A presentation was given by Simon Wall – Brigade Chair at North Yorkshire Fire Brigade Union.

The presentation included a brief overview of the Fire Cover Review being carried out by the North Yorkshire Fire and Rescue Services. The proposals, possible consequences and concerns were outlined. The public consultation would start on 20th July 2015 and can be accessed through the North Yorkshire Fire and Rescue website and Area Committees.

A Parish Representative asked if the presentation could be forwarded to all Parish Councils and District Councillors.

Beckie Bennett, Head of Environment, Streetscene and Facilities replied the presentation would be forwarded to all Parish Councils and District Councillors.

Nicola Moorcroft was asked to bring the issue up at Yorkshire Local Councils Association – why had the union brought this issue and details of the

consultation to the attention of the parishes and not North Yorkshire Fire Brigade?

51 An update on the Bus Subsidy Consultation

An update was given by Richard Owens – Assistant Director at North Yorkshire County Council (Integrated Passenger Transport).

The update was on the Bus Subsidy Consultation and the proposals on how to save the remaining 0.5 million pound left to save. The consultation will close on the 14th August 2015 and the findings/draft recommendations will be taken to the NYCC Scrutiny Committee for review in October with implementation expected to be April 2016.

52 Questions and Comments from the floor

A Parish Representative asked Richard Marr, NYCC Highways, why the road surface between Weaverthopre and Sherburn still had potholes after recently being repaired.

Richard Marr replied that he would carry out a site visit to investigate and reminded Parishes to report any potholes through the pothole reporting portal on the NYCC website.

Cllr P Andrews asked Richard Marr for the total percentage of cuts made to Highway services over the last four years.

Richard Marr to look at this and report back to Cllr P Andrews.

53 Any other business

The Chair congratulated and thanked the Parishes on a successful election and their patience during the long wait at the count.

Councillors were reminded to return their Register of Interests to the Legal team as soon as possible together with any candidates expenses returns

A Parish Representative reminded the Parishes that the YLCA Branch meeting would be taking place at Ryedale House on Tuesday 16th June 2015 at 7pm.

A Parish Representative asked that the roaming microphone be used by the Parishes participating in the meeting, as people at the back struggled to hear.

A new Parish Representative suggested that further information about Ryedale House Civic Suite area and the Parish Liaison meeting would be useful.

There being no other business, the meeting closed at 8.20 pm.

54 **Date of the next meeting**

The next meeting of the Parish Liaison Committee would be held on Wednesday 21st October 2015 at 7pm in the Council Chamber, Ryedale House.



Parish Liaison Meeting

What is Parish Liaison?

Purpose

The purpose of the Parish Liaison Meeting is to encourage communication and networking between the Parish and Town Councils in Ryedale, Ryedale District Council and North Yorkshire County Council.

Frequency

Twice a year usually in June and October.

Membership

Whilst there is no formal membership, the following will be invited to attend:

- Up to two representatives from each Parish and Town Council in Ryedale, so that the Clerk and the Chairman or another Councillor may attend
- All Ryedale District Councillors
- All North Yorkshire County Councillors for the County Divisions within Ryedale

The meeting will be chaired by the Leader of Ryedale District Council or their representative.

The lead officer for the meeting will be Ryedale District Council's Head of Environment, Streetscene and Facilities.

Other officers from Ryedale District Council and North Yorkshire County Council will attend as appropriate to the business on the agenda.

Key Objectives of Parish Liaison

- ✓ To encourage liaison between all three tiers of local government in the Ryedale area
- ✓ To share relevant information with each other
- ✓ To promote working together, where applicable, to deliver their services to customers as effectively and efficiently as possible.
- ✓ To receive information on key services, policies, legislation and guidance of relevance and interest to Parish and Town Councils
- ✓ To discuss cost effective and practical ways of conducting business and delivering services at Parish and Town Council level, sharing good practice and cooperating between parishes where appropriate
- ✓ Raising questions, concerns, compliments and feedback from the parishes and towns with the District and County Councils
- ✓ Providing an opportunity for informal networking, after the close of the formal meeting

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